



Full-Time Warehouse Associate

About Minnesota Tech for Success

We are on a mission to close the digital divide in Minnesota. Minnesota Tech for Success is a 501(c)(3) non-profit organization providing technology access and skills training to underserved individuals to help them gain the skills and confidence they need to begin a successful career in technology.

Position Summary

The warehouse associate will be responsible for computer donation transportation and processing computer equipment through the warehouse. The warehouse associate will perform a variety of functions to help ensure that donations are being processed, inventoried, and data removed.

Hours: 7am-3:30pm

Salary: \$17-19/hour, based on experience.

Responsibilities

- Making local pick-up and deliveries within 90 miles of our warehouse.
- Help unload trucks and check in donated equipment.
- Prepare donations by processing requests, ordering supplies, pulling parts, packing boxes, etc.
- Sort and organize computers and parts in the warehouse.
- Maintain inventory controls through organizing and sorting materials.
- Maintains a safe and clean work environment by keeping shelves, pallet areas and workstations neat.

Qualifications

- Must pass background check and drug screening in order to comply with NAID certification.
- Must be able to regularly lift and move objects up to 50 pounds.
- A passion for technology and closing the opportunity gap in Minnesota.
- Warehouse experience, forklift experience a plus.
- Professional truck driving experience is also a plus.
- Ability to work in a fast-paced environment, manage time efficiently and meet deadlines.
- A positive attitude and team player mentality are a must.

To Apply: Email your cover letter and resume to MTFSS Director of Operations Brian Beaupre at bbeaupre@techforsuccess.org.

Our Commitment to Diversity and Inclusion

Minnesota Tech for Success is an Equal Opportunity employer. We seek motivated and qualified candidates and value every background, identity, and experience. We believe in the strength of diverse and inclusive teams and are dedicated to creating a workplace where every person is respected, heard, and has opportunities to thrive.



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